

## DELEGATED RESPONSIBILITIES

	<b>Delegation to Officer(s)</b>	<b>Delegated Officer(s)</b>	<b>Communication and Monitoring of Use of Delegation</b>
1.091	Rebalancing and cash management	PFM (having regard to ongoing advice of the IC and PAP)	High level monitoring at PFC with more detailed monitoring by PAP
<p><b>Action taken –</b>            The Asset allocation for the Fund is monitored against the strategic ranges within the SIP on a monthly basis. These are reported at the monthly Tactical Asset Allocation Group (TAAG) meetings. This quarter all asset classes were within acceptable ranges and therefore no requirement to rebalance any of the assets.</p> <p>Cash flows are monitored and reconciled quarterly to report to Committee but cash balances are monitored on a regular basis to ensure the availability of cash to meet payments of pensioner benefits and calls on drawdowns for In House investments. The cash balance as at 29<sup>th</sup> February 2016 was £9.7m (£11.4m at 31<sup>st</sup> December 2015). This is sufficient to meet the short term requirements of the Fund.</p>			
1.092	Short term tactical decisions relating to the 'best ideas' portfolio	PFM (having regard to ongoing advice of the IC and PAP)	High level monitoring at PFC with more detailed monitoring by PAP
<p><b>Action taken –</b>            Meetings of the (TAAG) involving Fund officers and JLT Consultants take place on a monthly basis. Standard agenda items for the meetings cover the short term (12 months) market outlook and discussions to determine which asset classes should be included in the 9% of the Fund's assets which is based on JLT's suggested "best ideas". Detailed minutes of the TAAG identifying the rationale behind any decisions agreed are circulated to the Advisory Panel.</p> <p>The following areas have been identified since the last Committee:</p> <ul style="list-style-type: none"> <li>• Allocation to European Equities (3%)</li> </ul> <p>The current allocations are shown below:</p> <ul style="list-style-type: none"> <li>• US Equities (2%)</li> <li>• Japanese Equities (2%)</li> <li>• Equity Linked Bonds (2%)</li> <li>• European Equities (3%)</li> </ul>			

	<b>Delegation to Officer(s)</b>	<b>Delegated Officer(s)</b>	<b>Communication and Monitoring of Use of Delegation</b>
1.093	Investment into new mandates / emerging opportunities	PFM and either the CFM or COPR (having regard to ongoing advice of the IC)	High level monitoring at PFC with more detailed monitoring by PAP

**Action taken –**

As previously reported, following the approval of the strategic review in 2014, the Fund has been progressing with a review of the In-House portfolio of Private Equity and Real Asset holdings. The review is now complete and has now been reviewed and agreed by the Fund's consultant, JLT and presented to the Advisory Panel (AP).

Within the investment areas which fulfil the criteria which was agreed in the review, the Fund has undertaken due diligence and agreed the following commitments since the last Committee:

- \$12 million to BlackRock US Residential Fund II
- \$12 million to Capital Dynamics Secondary Fund IV
- \$10 million to PineBridge Structured Capital Fund III
- \$12 million to JP Morgan Secondary Fund III
- \$12 million to Carlyle Strategic Partners Fund IV
- €5.5 million to Unigestion Direct Opportunities Fund 2015
- €5.5 million to Unigestion Secondary Fund IV
- €2.3 million to Unigestion Secondary Fund III
- £8 million to Paloma Real Estate Fund I
- £8 million to August Equity Fund IV
- £3 million to Threadneedle Low Carbon Workplace Fund (additional contribution)

	<b>Delegation to Officer(s)</b>	<b>Delegated Officer(s)</b>	<b>Communication and Monitoring of Use of Delegation</b>
1.094	Ongoing monitoring of Fund Managers	PFM, CFM and COPR (having regard to ongoing advice of the IC) and subject to ratification by PFC	High level monitoring at PFC with more detailed monitoring by PAP

**Action taken –**

The in – house team monitor the Fund’s managers on a regular basis. A record of the managers monitored is shown in the following table. Further details on the managers are reported by JLT, the Fund’s Investment Consultant, in agenda item 14 of the committee papers. There are no strategic issues to report.

As at 31<sup>st</sup> March 2016, the final stage of the transition of assets as a result of the strategic review, have now been completed.

<b>Manager</b>	<b>Mandate</b>	<b>Strategic Weight %</b>	<b>Jun 2015</b>	<b>Sept 2015</b>	<b>Dec 2015</b>	<b>Mar 2016</b>
Insight	LDI	19		✓		✓
Stone Harbor	Multi Asset Credit	15	✓		✓	✓
Investec	Global Equity (8) & DGF (5)	13	✓		✓	✓
MAN FRM	Managed Account Platform	9		✓		
Wellington	Emerging Market Equity	6.5	✓		✓	✓
Pyrford	DGF	5	✓		✓	✓
Aberdeen	Frontier Market Equity	2.5	✓		✓	✓